

**RECORD OF PROCEEDINGS
RITTER PUBLIC LIBRARY BOARD OF TRUSTEES
REGULAR SESSION**

Meeting Date: Tuesday, April 15, 2025

The Board of Trustees of Ritter Public Library convened in regular session at 7:00 PM in the Ritter Public Library Meeting Rooms A&B. Warden called the meeting to order with the following members and visitors present:

Lois Arnold	Present
Doug Brown	Present
Eileen Bulan	Present
Chad Coolidge	Absent
Pam Reese	Absent
Marie Warden	Present
Joseph Weeks	Present

Employees: C. Grizzell, C. Springer, A. Folley, A. Cobb

Visitors: D. Rupert

Certification of Notification:

Springer certified that a notice of the meeting had been published in the April 10, 2025, edition of the *Vermilion Photojournal*, in addition to the Ritter Public Library social media outlets and Library Website.

Approval of Minutes:

Spelling errors corrected and executive session second corrected.

Warden moved that the March 2025 Regular Board Meeting minutes be approved as amended, and Bulan seconded. The motion passed unanimously.

Correspondence:

None

Director's Report:

Grizzell reviewed the Director's report (attached).

Discussed the State Budget as it currently stands. Discussed the soft censorship in the bill. OLC has told us not to address it to the House members, but perhaps while it is in the Senate, we will amend our messaging. We will have more updates after Friday.

J. Dufner applied for, and was awarded, a mini-grant through the Lorain County Community Foundation.

Resolution of Appreciation for Dianne Rupert (attached).

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Financial Report:

Springer reviewed the Fiscal Officer's report (attached).

Discussed the insurance renewal and the gas rate renewals. Arnold moved that if there is no penalty for early termination we sign for 40 months at 0.719 per/ccf, and Brown seconded. The motion passed unanimously.

Warden moved to approve the proposal for the Roth 457 option, and Brown seconded. The motion passed unanimously.

Warden moved to accept the financials as presented, and Bulan seconded. The motion passed unanimously.

Committee Reports:

Foundation

Grizzell reported that the Foundation met earlier this month. They are currently working on Oktoberfest planning and are getting ready to send out their annual ask letter.

Friends

Grizzell reported that the Friends also met earlier this month. They are currently planning their annual book sale which they may change to a donation event. All 250 tickets for Apollo's Fire have been spoken for.

Public Comment:

Old Business:

Vehicle Discussion

Grizzell reported about the potential of purchasing a vehicle. She stated that she feels it would be irresponsible to tell the Foundation to move forward with purchasing a vehicle at this time. Grizzell stated that we really should wait until July when we know what the State Budget is going to look like. She stated that instead, she has considered asking them for a renovation of the Ritter Room. Warden feels that we should not plan on an ongoing expense without knowing what is going to happen with the budget. The Board agrees that we should pause the purchase of the vehicle. Grizzell will email the Foundation Board with that information.

New Business:

Deferred Comp Roth Vote – completed in Financial Report

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Insurance Renewal Vote

Warden moved to renew our insurance with Anthem at a 4.12% increase and a \$50.00 increase on the deductible, and Brown seconded. The motion passed unanimously.

Strategic Planning Session Schedule

Grizzell would like to schedule a Saturday session for the Board to meet and solidify our Strategic Plan. We'd like to have something finalized by June or July. Arnold suggested May 17, 2025 at 10am in the Endowment Room.

Warden moved the Board into Executive Session to discuss the evaluation of a public employee. No decisions will be made as a result of Executive Session. Weeks seconded the motion. The roll call vote resulted as follows:

Arnold – Aye; Brown – Aye; Bulan – Aye; Coolidge – Absent; Reese – Absent; Warden – Aye; Weeks – Aye.

Board moved into executive session at 7:41pm

Board moved out of executive session at 7:55pm

Move to Adjourn: Bulan moved to adjourn and Weeks seconded. The motion passed unanimously.

The meeting was adjourned at 7:55pm until Tuesday, May 13, 2025, at 7:00 PM at the Ritter Public Library.

Caroline Springer
Fiscal Officer

Marie Warden
President – Board of Trustees