

**RECORD OF PROCEEDINGS  
RITTER PUBLIC LIBRARY BOARD OF TRUSTEES  
REGULAR SESSION**

Meeting Date: Tuesday, July 8, 2025

The Board of Trustees of Ritter Public Library convened in regular session at 7:00 PM in the Ritter Public Library Meeting Rooms A&B. Warden called the meeting to order with the following members and visitors present:

Lois Arnold	Present
Doug Brown	Present
Eileen Bulan	Present
Chad Coolidge	Present
Pam Reese	Present
Marie Warden	Present
Joe Weeks	Present

**Employees:** C. Grizzell, C. Springer, A. Folley

**Visitors:**

**Certification of Notification:**

Springer certified that a notice of the meeting had been published in the July 3, 2025, edition of the *Vermilion Photojournal*, in addition to the Ritter Public Library social media outlets and Library Website.

**Approval of Minutes:**

Brown moved that the June 2025 Regular Board Meeting minutes be approved as presented, and Reese seconded. The motion passed unanimously.

**Correspondence:**

Grizzell shared a card that we received expressing how much the writer appreciates the Little Free Fridge and has made donations.

**Director's Report:**

Grizzell reviewed the Director's report (attached). Reviewed the changes with the new State Budget.

Big thanks to Arnold for bringing the Summer Lunches idea to us.

Briefly discussed the extension of the Teacher Cards for 2025/2026 school year. Decided to continue doing so.

Grizzell shared the swatches for the proposed Ritter Room furniture (proposal from CSI attached). Regarding the chairs proposed, we feel that they need to have a more executive feel.

Grizzell will be attending the Parks Board meeting to propose the "Storywalks" in Showse and Sherrod for approval.

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**Financial Report:**

Springer reviewed the Fiscal Officer's report (attached).

Reese moved to accept the financials as presented, and Bulan seconded. The motion passed unanimously.

**Committee Reports:**

**Foundation**

Springer reviewed the minutes of the June 18 meeting of the Foundation (attached).

**Friends**

Reese reviewed the Friends July 7 meeting (attached).

**Public Comment:**

None

**Old Business:**

**Erie County Blue Ribbon Committee Final Report**

Grizzell reviewed the report of the Blue Ribbon Committee's study results. There were no suggestions for libraries. It was noted that libraries do a great job of doing a lot with less and collaboration.

**Furniture Sale Update**

All the furniture went in the sale save for one chair that was not in sellable condition. A total of \$341.00 was raised. This will be deposited directly into the General Fund.

**New Business:**

**Logo Concepts**

Grizzell shared the presentation we received from Slagle Design. There are two draft proposals so far.

Prefer the hollow roof. Does not see a book when looking at the "roof". Concept 1 looks like a circus tent. Concept 2 looks too busy. Front step is too short. Can modify the shape somehow. Add white somewhere without the gulls. Coolidge asked if the font would be the same. Yes, just all caps or lower case depending on the way it is set up.

Likes the colors and it is better than what we currently have.

Cheryl will send him the feedback and ask him to adjust it.

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**Move to Adjourn:** Reese motioned to Adjourn and Bulan seconded. The vote was unanimous.

The meeting was adjourned at 7:46 PM until Tuesday, September 9, 2025, at 7:00 PM at the Ritter Public Library.

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Caroline Springer  
Fiscal Officer

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Marie Warden  
President – Board of Trustees