

RECORD OF PROCEEDINGS
RITTER PUBLIC LIBRARY BOARD OF TRUSTEES
REGULAR SESSION

Meeting Date: Tuesday, June 10, 2025

The Board of Trustees of Ritter Public Library convened in regular session at 7:00 PM in the Ritter Public Library Meeting Rooms A&B. Warden called the meeting to order with the following members and visitors present:

Lois Arnold	Present
Doug Brown	Present
Eileen Bulan	Present
Chad Coolidge	Present
Pam Reese	Absent
Marie Warden	Present
Joe Weeks	Present

Employees: C. Grizzell, C. Springer, A. Folley

Visitors:

Certification of Notification:

Springer certified that a notice of the meeting had been published in the June 5, 2025, edition of the *Vermilion Photojournal*, in addition to the Ritter Public Library social media outlets and Library Website.

Approval of Minutes:

Warden moved that the May 2025 Regular Board Meeting minutes be approved as presented, and Bulan seconded. The motion passed unanimously.

Correspondence:

Cheryl received a letter from Homer Taft to inform us that our policy for the meeting rooms for political activities is inappropriate. He would like to be allowed to have partisan political meetings. Grizzell did make sure that we are following the correct policy.

Director's Report:

Grizzell reviewed the Director's report (attached).

Grizzell gave a summary of the current status of the State Budget. There have been no positive changes for the PLF or for the soft censorship. There is no language in the bill that states what will happen if we do not censor.

Grizzell informed the Board about a \$500.00 grant we received from the Community Foundation of Lorain County for the Charlie Cart.

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Summer lunch distribution is going very well and we already had to ask for more. People are very happy with the program. Arnold asked about the restrictions. The organization is who set the guidelines, but Grizzell will find out if there are exceptions.

Financial Report:

Springer reviewed the Fiscal Officer's report (attached).

Will be creating a list of Building expenses.

Weeks moved to accept the financials as presented, and Coolidge seconded. The motion passed unanimously.

Committee Reports:

Foundation

The Foundation will be meeting next week.

Friends

Friends made \$4617.00 on their fundraising. Rini has stepped down as Friends President, so they will be looking for someone new. (minutes attached)

Policy

Arnold presented the changes made by the Policy Committee (draft changes attached). Added a virtual meetings policy.

Arnold moved to accept all the changes for the Policy and changes to the By-Laws, and Warden seconded. The motion passed unanimously.

Springer will tell Browne to update the posting for the Board Meetings.

Public Comment:

Folley stated that the Pet Food Pantry has received 2927lbs of kibble, 1339 cans of wet food, 575lbs of litter have been donated, and distributed.

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Old Business:

Furniture Sale Update

Grizzell told the Board we are putting together a multiple-day furniture sale on June 30th until July 3rd. Taking all the old furniture out of the basement and putting it upstairs for the public to purchase.

New Business:

Erie County Blue Ribbon Commission

Grizzell explained to the Board about the Erie County Blue Ribbon Commission. Libraries were invited to a hearing of this commission, wherein we were asked about our funding sources, services being replicated, carryover, and purposes of carryover. Springer was also sent a records request regarding our insurance carrier and costs.

Very targeted questioning to parks and health departments. Redundancies are taken care of by being part of Clevnet. The commission expressed that they are always amazed that libraries do so much with what funding we get.

Resolution #2-2025

Warden moved the adoption of the following resolution:

Be it resolved by the Board of Library Trustees of the Ritter Public Library that the 2026 Initial Tax Budget, as presented, be adopted and forwarded to the VSD Board of Education for approval.

Bulan seconded the resolution and the roll called upon its adoption. The voted resulted as follows: Arnold – Aye; Brown – Aye; Bulan – Aye; Coolidge – Aye; Warden – Aye; Weeks – Aye; Reese - Absent

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Resolution #3-2025

Warden moved the adoption of the following resolution:

Be it resolved by the Board of Library Trustees of the Ritter Public Library to increase the following appropriations:

- *1000-110-419-0030, Library Materials and Information-Adult, by \$500.00 to account for and track a grant received from the Community Foundation of Lorain County. These funds were granted to purchase programming accessories for the Charlie Cart.*

Arnold seconded the resolution and the roll called upon its adoption. The vote resulted as follows: Arnold – Aye; Brown – Aye; Bulan – Aye; Coolidge – Aye; Warden – Aye; Weeks – Aye; Reese - Absent

Move to Adjourn: Weeks moved to adjourn, and Bulan seconded. The motion passed unanimously. The meeting adjourned at 7:41pm.

The meeting was adjourned until Tuesday, July 8, 2025 at 7:00 PM at the Ritter Public Library.

Caroline Springer
Fiscal Officer

Marie Warden
President – Board of Trustees