

**RECORD OF PROCEEDINGS  
RITTER PUBLIC LIBRARY BOARD OF TRUSTEES  
REGULAR SESSION**

Meeting Date: Tuesday, November 11, 2025

The Board of Trustees of Ritter Public Library convened in regular session at 7:00 PM in the Ritter Public Library Meeting Rooms A&B. Warden called the meeting to order with the following members and visitors present:

Lois Arnold	Present
Doug Brown	Present
Eileen Bulan	Present
Chad Coolidge	Present
Pam Reese	Present
Marie Warden	Present

**Employees:** C. Grizzell, C. Springer, A. Folley

**Visitors:** Pat Farley, Drew Werley

**Certification of Notification:**

Springer certified that a notice of the meeting had been published on the Ritter Public Library social media outlets and Library Website.

**Approval of Minutes:**

Arnold moved that the October 2025 Regular Board Meeting minutes be approved as presented, and Reese seconded. The motion passed unanimously.

**Correspondence:**

Director Grizzell presented a little note we received with a donation (attached).

**Public Comment:**

**Drew Werley**

Drew Werley requested to speak. He stated he is a founding member of the Erie County Libertarian Party of Ohio. They had previously requested to speak publicly about their political opinions at the Library but was denied use of the Library's meeting rooms. First, groups cannot use the meeting rooms for any specific candidate. He feels that meeting room use should be allowed. He also feels that his group should be allowed to petition outside our building, as this is law. He stated that he was told he was not allowed to petition outside the building.

Our policy does state that petitioning can occur outside the building, on Library property.

The Board thanked Mr. Werley for his comments. The Director will follow-up.

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**Director's Report:**

Grizzell reviewed the Director's report (attached).

Also reviewed the Ritter Room Enhancement proposal that the Foundation approved (attached). Will have a "ribbon cutting" or "open house" for both the Ritter Room and the Creative Space. Warden asked if we can also include the Bliss Local History Space. Grizzell said that yes, we are planning on it. Brown stated that he wants to impress how great the Forensics program was. Ms. Jenna had a "rock thing" last year and his grandkids really had a great time. Arnold stated that we have really had a lot of great programming lately. Grizzell stated that there has been a ton of collaboration between staff.

**Financial Report:**

Springer reviewed the Fiscal Officer's report (attached).

Warden moved to accept the financials as presented, and Reese seconded. The motion passed unanimously.

**Committee Reports:**

**Policy Committee**

Arnold reported on the Policy Committee meeting (notes attached). Proposed a new Display / Exhibit Policy regarding outside organizations or persons putting up a display or exhibit. Recommends that the Board approve the policy. Arnold moved, Coolidge seconded. The motion passed unanimously.

**Foundation**

Reese presented on the Foundation meetings (attached).

**Friends**

Reese reported on the Friends meetings (attached).

**Endowment Fund**

Pat Farley reported on the Endowment Fund Board Connect-to-a-Cause fundraising day through Lorain County Foundation. This is the first time they've fundraised during this day and it was incredibly successful. Would hope that the Board will approve it next year as well. Reported on the figures (attached). With these extra donations, the Endowment Fund Board can donate \$23,000.00 to the Ritter Public Library. In January, they will also receive another \$10,000.00 of interest. Pat and Jill Treece published the articles for the Connect-to-a-Cause fundraising day.

Warden thanked the Endowment Fund Board for all their hard work and dedication.

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**Old Business:**

Warden stated that we lost one of our Trustees, Joe Weeks, who had been a member of the Board for approximately 10 months. We will miss his great insights, sharp wit. Moment of Silence was observed for Joe Weeks.

**New Business:**

**Review and Ratification of Updated Strategic Plan**

Cheryl presented the finalized Strategic Plan that will cover the years 2025-2028. She is still recommending that it stay at 2025, as a lot of our Goals were things that we have been working on all year. Warden stated she was very impressed. Arnold thanked Grizzell for the efficient and good meeting session.

Warden moved to accept the Strategic Plan Goals from 2025 – 2028, and Reese seconded. The motion passed unanimously.

**Evaluations for Director & Fiscal Officer**

Warden asked that they be returned no later than November 21, 2025.

**Move to Adjourn:** Reese motioned to adjourn and Bulan seconded. The motion passed unanimously. The meeting adjourned at 7:36 PM.

The meeting was adjourned until Tuesday, December 9, 2025, at 7:00 PM at the Ritter Public Library.

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Caroline Springer  
Fiscal Officer

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Marie Warden  
President – Board of Trustees