

**RECORD OF PROCEEDINGS**  
**RITTER PUBLIC LIBRARY BOARD OF TRUSTEES**  
**REGULAR SESSION**

Meeting Date: Tuesday, October 14, 2025

The Board of Trustees of Ritter Public Library convened in regular session at 7:00 PM in the Ritter Public Library Meeting Rooms A&B. Warden called the meeting to order with the following members and visitors present:

Lois Arnold	Present
Doug Brown	Present
Eileen Bulan	Absent
Chad Coolidge	Present
Pam Reese	Absent
Marie Warden	Present
Joe Weeks	Absent

**Employees:** C. Grizzell, C. Springer

**Visitors:**

**Certification of Notification:**

Springer certified that a notice of the meeting had been published in the October 10, 2025, edition of the *Vermilion Photojournal*, in addition to the Ritter Public Library social media outlets and Library Website.

**Approval of Minutes:**

Brown moved that the September 2025 Regular Board Meeting minutes be approved as presented, and Arnold seconded. The motion passed unanimously.

**Correspondence:**

None

**Director's Report:**

Grizzell reviewed the Director's report (attached).

Received the signed and accepted MOU to add a Librarian position to the Union. They have also sent us their intent to negotiate.

Discussed the Homestead exemption and OOC exemption increase. Due to our restructuring, we are still in a good place, budget-wise.

The Public Service model is working very well and everyone has been working together wonderfully. All staff is doing Outreach and programming.

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**Financial Report:**

Springer reviewed the Fiscal Officer's report (attached).

Arnold moved to accept the financials as presented, and Coolidge seconded. The motion passed unanimously.

**Committee Reports:**

**Foundation**

Grizzell discussed the Foundation meeting and updates. Met in December. Approved funding the EPop-Up Library and the 2026 Community Wide Programming Series, which will focus on Outreach. Their next meeting is in November. Will be working with Larry Betcher to display a Maritime Museum collection in the Library. The Policy Committee will meet soon to create a policy about displaying collections.

**Friends**

Grizzell discussed the Friends meeting. They currently have not decided on Officers. The Tea in Paris is now going to be on December 13, 2025.

**Endowment**

The Endowment Fund Board made \$17,000 in donations through the Connect to a Cause day. They get to keep 80% of those donations. They asked for a pay button on our website. Grizzell explained to them that the Library cannot process electronic payments for any outside organizations.

**Public Comment:**

**Old Business:**

**New Business:**

**Trustee Term Limits**

Discussed the new term limits for Board of Trustee members. Unfortunately, Joe Weeks had to submit his official resignation. The position will be posted and the full Board will participate in the interviews. The person selected will fill his vacancy until December 31, 2030. Grizzell will post the position.

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*Resolution #6-2025*

*Warden moved the adoption of the following resolution:*

*Be it resolved by the Board of Trustees of the Ritter Public Library to increase the following appropriation:*

- *1000-230-379-0000 Other – Professional Services by \$8,000.00 to pay for legal consulting services.*

*Arnold seconded the resolution and the roll called upon its adoption. The vote resulted as follows: Arnold – Aye; Brown – Aye; Bulan – Absent; Coolidge – Aye; Reese – Absent; Warden – Aye; Weeks – Aye.*

**Move to Adjourn:** Brown moved to adjourn and Coolidge seconded. The motion passed unanimously.

The meeting was adjourned at 7:46pm until Tuesday, November 11, 2025, at 7:00pm at the Ritter Public Library.

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Caroline Springer  
Fiscal Officer

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Marie Warden  
President – Board of Trustees